

2023 Basic Needs Scoring Rubric

Weight	Scoring Category	(0) Poor: Does Not Satisfy Requirements	(1) Fair: Satisfies Some Requirements	(2) Good: Satisfies Most Requirements	(3) Excellent: Satisfies All Requirements	Total Points
1	Funding Tier Selection and Justification	Organization has not selected the appropriate tier given their status as a new or returning partner and their budget ratio exceeds the allowable threshold of 15%.	Organization has selected an appropriate tier and provided a sufficient rationale for their selection, but their budget ratio exceeds the allowable threshold of 15%	Organization has selected an appropriate tier and provided a sufficient rationale for their selection, and they have met the allowable budget ratio threshold of 15%.	Organization has selected the appropriate tier and provided a detailed, clear justification for their selection, and they have met the allowable budget ratio threshold of 15%.	3
3	Program Narrative: Program Alignment with Organizational Expertise	Provides little rationale/alignment between the presented challenge(s), proposed services and the qualifications of the organization to address the challenges.		Rationale/alignment between the presented challenge(s), proposed services and qualifications of the organization tends toward the too-specific or too-general, but overall the argument holds.	Strong rationale, description and alignment between the presented challenge(s), proposed services and the qualifications of the organization to address the challenges.	9
3	ALICE Basic Needs Domain(s)	Organization did not identify an ALICE Basic Needs domain(s) for funding and/or did not provide the program names and/or the percentage of funds allocated per domain.			Organization identified an ALICE Basic Needs domain(s) for funding, has listed programs within each domain, and has allocated a percentage of the total grant budget to the domains selected.	9
2	Use of Best Practices	Organization has indicated they are NOT using best practices in their proposed delivery of programs/services.	Organization has indicated they are using best practices in their proposed delivery of programs/services, but	Organization has indicated they are using best practices in their proposed delivery of programs/services, but	Organization has indicated they are using best practices and provided a robust description of how they	6

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			they do NOT provide details on how the best practices are being used and/or align with the presented challenge(s).	they are light on details and alignment with the presented challenge(s). Information makes vague or unclear connections.	are employed in service delivery and make a clear and compelling connection to the presented challenge(s).	
1	Partnership, Networks and Referrals: 2-1-1 Resource Database	None of the organization's services/programs are listed in the 2-1-1 Resource Database	Some of the organization's services/programs are listed in the 2-1-1 Resource Database	Most of the organization's services/programs are listed in the 2-1-1 Resource Database	All of the organization's services/programs are listed in the 2-1-1 Resource Database	3
1	Partnership, Networks and Referrals: 2-1-1 and Bi-Directional Referrals	Organization is not currently receiving or making referrals from or to 2-1-1.	Organization either receives referrals from OR refers clients to 2-1-1 but does not track either activity.	Organization currently receives referrals from 2-1-1 AND refers clients to 2-1-1. Organization tracks either incoming OR outgoing 2-1-1 referrals, but not both.	Organization receives referrals from 2-1-1 AND refers clients to 2-1-1. Organization tracks both incoming AND outgoing referrals from 2-1-1.	3
1	Partnership, Networks and Referrals: Declining Services and Coordination	Organization does not provide a clear process for referring clients they cannot serve.		Organization does describe their process for referring clients they cannot serve; however the description is vague or unclear. Overall, the argument holds.	Organization provides a clear and robust description of their process for referring clients they cannot serve and demonstrate how they coordinate with others to do so.	3
1	Systems, Data and Client Voice: Client Needs Met and Metrics	Organization does not document whether clients' needs are met.	Organization does document whether clients' needs are met and offers a sufficient explanation for how they are documented but does NOT provide a clear description of the metrics that are used.	Organization does document whether clients' needs are met and offers a sufficient explanation for how they are documented, AND the metrics used, but the information tends toward the too-specific or too-general.	Organization does document whether clients' needs are met and offers a clear and compelling explanation for how they are documented and the metrics used.	3

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2	Systems, Data and Client Voice: Increased Access	Organization does not provide evidence or specific examples for how this funding will be used to increase access to services for ALICE.	Organization describes how this funding will be used to increase access to services for ALICE but did not provide specific examples.	Organization describes how this funding will be used to increase access to services for ALICE AND provides specific examples, but the information tends toward the too-specific or too-general.	Organization provides a clear and compelling case for how this funding will be used to increase access to services for ALICE, including specific examples. The evidence provided makes a clear connection to the ALICE population.	6
2	Systems, Data and Client Voice: Client Feedback	Organization does not provide a venue for client feedback.		Organization provides a venue for client feedback, but the explanation is not robust and/or not clear.	Organization provides a venue for client feedback and a robust explanation for how this is accomplished.	6
2	Systems, Data and Client Voice: Use of Data for Program Improvement	Organization does not use data to change, enhance, troubleshoot, or otherwise improve services.	Organization does use data to change, enhance, troubleshoot, or otherwise improve services, but did not provide an example(s) of how this happens.	Organization does use data to change, enhance, troubleshoot, or otherwise improve services, but provided a limited or unclear example(s) of how this happens.	Organization uses data to improve services and provided a robust and clear example(s). If organization uses client feedback to accomplish program improvement, an example is provided.	6
2	Systems, Data and Client Voice: Lived Experience	People with lived experience are not engaged in the work.	People with lived experience are engaged in the work, but the explanation provided centers on client feedback.	People with lived experience are engaged in the work aside from client feedback, but the explanation as to how is not robust or clear and tends toward the too-specific or too-general.	People with lived experience are engaged in the work aside from client feedback and the explanation as to how is robust and clear.	6
1	Systems, Data and Client Voice: Equity Metrics	Organization does not include equity metrics in its evaluation of program/services		Organization does include equity metrics in its evaluation of program/services, but the explanation is limited or unclear.	Organization does include equity metrics in its evaluation of program/services, and the explanation is compelling, robust and clear.	3

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1	Leveraging Funding and Sustainability: Joint Fundraising	Organization has not participated in joint or collaborative fundraising efforts.			Organization has participated in joint or collaborative fundraising efforts.	3
2	Leveraging Funding and Sustainability: Management of State/Federal Grants	Organization has had no State and/or Federal grant in the last three years.	Organization has managed one or more State and/or Federal grants in the last three years. Description of state and/or federal grants demonstrates these grants are NOT related to chosen domain(s).	Organization has managed at least one State and/or Federal grant in the last three years. Description of state and/or federal grant demonstrates this grant IS related to chosen domain(s).	Organization has managed multiple State and/or Federal grants in the last three years. Description of state and/or federal grants demonstrates these grants ARE related to chosen domain(s)	6
1	Leveraging Funding and Sustainability: Sustainability	Organization does not exhibit meaningful or realistic plan for sustaining work beyond the funding term.		Organization presents plans for sustainability of the work but without strong arguments or evidence.	Organization presents evidence that work implemented or significant portions of the work can be sustained beyond the funding term. Plan for sustainability is clear and robust.	3
3	Target Service Area: ALICE Municipalities	The estimated percentage of clients/recipients that will be served through this grant who reside in municipalities with a large ALICE population is less than 25%	The estimated percentage of clients/recipients that will be served through this grant who reside in municipalities with a large ALICE population is 25%	The estimated percentage of clients/recipients that will be served through this grant who reside in municipalities with a large ALICE population is 50%	The estimated percentage of clients/recipients that will be served through this grant who reside in municipalities with a large ALICE population is 75% or more	9
3	Budget Integrity	Grant budget is not consistent with the scope of work in the ALICE Basic Needs domain(s) identified and provides little detail.	Grant budget is somewhat consistent with the scope of work in the ALICE Basic Needs domain(s) identified and demonstrates some transparency. Detail is	Grant budget is consistent with the scope of work in the ALICE Basic Needs domain(s) identified and demonstrates strong transparency. Detail is	Grant budget is consistent with the scope of work in the ALICE Basic Needs domain(s) identified and demonstrates superior transparency. Detail is	9

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			clear but filled out for very few categories.	clear and filled out for most budget categories.	filled out and clear for every budget category	
3	Overall Application Integrity	Overall, the services proposed, narrative and budget do not align with the funding intent. Reviewer does not recommend funding this application.		Recommend this application but at a funding level lower than requested. Parts of application were unclear or confusing.	Highly recommend this application for full funding. Application was clear and aligns with the funding priorities for this opportunity.	9
Total Points Available						105